



Scholarship Program

Scholarship Application Process

Each year many deserving music candidates look to our Association for scholarship assistance. The following “steps” are offered as suggestions for your sponsorship of deserving prospective candidates.

1. In the beginning of September of each year, all member choruses of the AMCA receive from the Scholarship Chair a ‘master’ scholarship application form, other suggestions, promotional material, other guidelines and a ‘master’ chorus sponsorship form. These will be distributed to chorus contacts listed in the AMCA Directory. Please become familiar with the contents and, especially, the *eligibility requirements* outlined in the Application form.
2. Promote this AMCoFA service in your community and actively seek prospective candidates.
3. When a candidate for sponsorship contacts you, meet with this person to learn about his or her interests in music studies. Please make sure that the candidate is or will be enrolled in an undergraduate music program (preferably a *vocal* music program) in the forthcoming academic year.
4. Invite the candidate to perform for your chorus or as part of one of your chorus’s performances.
5. Based upon your chorus’s evaluation of the candidate’s musical skills, character, and passion for music decide whether to offer your chorus’s sponsorship to the candidate.
6. If sponsorship is offered, provide assistance to the candidate in completing the application and ensuring that all requested materials are completed and available (including a performance CD or cassette tape provided by the candidate and a copy of the latest transcript of his or her courses/grades). Ask the candidate to limit their recorded materials to one song.
7. Remind the candidate to mail their completed application and related materials package so that it reaches the scholarship chairman on or before ***March 1st for the following academic year.***
8. Separate from the candidate’s requirements, your chorus must complete and mail the chorus sponsorship form and cover letter directly to the scholarship chair. This form must also reach the scholarship chair on or before ***March 1st for the following academic year.***

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